

COMMITTEE MEETING MINUTES
OF
December 18, 2023

The Rockledge Borough Council met at 7:30 p.m. on December 18, 2023, at the Rockledge Borough Hall. After the prayer and Pledge of Allegiance, the roll was called as follows:

In Attendance: Mrs. Morris, Mrs. Kehoe, Mr. Sheppard, Mr. Enderle, Mr. Menniti, Mr. Clarke, Mr. Briggman and Mayor Caffrey.

Adoption of the Agenda: All were in favor.

Acceptance of the Minutes: Motion to adopt the minutes from November 27, 2023. All were in favor.

Mrs. Morris advised that Borough Council met prior to tonight's meeting in an executive session to discuss the hiring process.

Law and Planning: Mrs. Morris made a motion to accept the monthly building inspector's report. All were in favor.

Mrs. Morris made a motion to adopt Resolution 2023-06. A resolution approving Fire Company activities. All were in favor.

Mrs. Morris made a motion to adopt Ordinance 682. An Ordinance revising sewer rental rates set forth in the Borough Consolidated Ordinances at Title 18, Part 2, effective January 1, 2024. All were in favor.

Finance: Mr. Enderle made a motion to accept the monthly bills, Tax Collectors and previous months check detail report. All were in favor.

Monthly Bills – December 2023

General Fund	– \$	91,406.14
Highway Aid	– \$	3,781.78
Capital Reserve	– \$	8,657.00
Police Pension Fund	- \$	588.73

Check Detail – November 2023

General Fund	– \$	16,880.41
Highway Aid	– \$	4,100.53
Capital Reserve	– \$	6,165.68
Police Pension Fund	- \$	5,508.03

Mr. Enderle made a motion to adopt Resolution 2023-07. A Resolution of the Borough of Rockledge, County of Montgomery, Commonwealth of Pennsylvania appropriating specific sums estimated per the 2024 Budget to be required for the specific purpose of the municipal government, hereinafter set forth, during the year 2024 by the Borough Council of the Borough of Rockledge, County of Montgomery, Commonwealth of Pennsylvania. All were in favor.

Mr. Enderle made a motion to allow the Borough Manager to pay any bills between now and the end of December. All were in favor.

Mr. Wartman gave the Treasurer's report:

<u>General Fund:</u>	Beginning Balance	\$ 342,185.96
	Receipts	\$ 96,754.40
	Disbursements	\$ 139,374.29
	Ending Balance	\$ 299,617.21

<u>Highway Aid:</u>	Beginning Balance	\$ 37,874.57
	Receipts	\$ 5,640.17
	Disbursements	\$ 6,927.67
	Ending Balance	\$ 36,587.07

<u>Capital Reserve:</u>	Beginning Balance	\$ 122,179.92
	Receipts	\$ 19.32
	Disbursements	\$ 7,801.66
	Ending Balance	\$ 114,397.58

<u>Police Pension MMO:</u>	Beginning Balance	\$ 175,278.24
	Deposits/Interest	\$ 28.81
	Disbursements	\$ 0
	Ending Balance	\$ 175,307.05

<u>Fund Account:</u>	Beginning Balance	\$ 454,735.63
	Receipts/Interest	\$ 74.75
	Disbursements	\$ 0
	Ending Balance	\$ 454,810.38

<u>ARPA Account:</u>	Beginning Balance	\$ 262,434.27
	Receipts/Interest	\$ 43.14
	Disbursements	\$ 0
	Ending Balance	\$ 262,477.41

Public Service: Mr. Briggman had nothing at this time.

Public Safety: Mr. Clarke made a motion to accept the Police and Fire Company reports. All were in favor.

Town Watch: Year to date numbers: 156-man hours and 780 miles. Thank you to Borough Council and the Fire Company for making Rockledge a good place to live.

Chief Gallagher just reminded everyone that the Police Department along with the Fire Company will be out on December 24, 2023, starting at 5:00 pm for Santa's ride.

Mayor Caffrey had nothing at this time.

Public Works/Property: Mr. Sheppard made a motion to accept the Streets Opening Report and the Streets Department Monthly Report. All were in favor.

Mr. Hess stated that everything is moving as it should.

Recreation: Mr. Menniti had nothing at this time.

Human Resources: Mrs. Kehoe made a motion to appoint Mark Hood as the new Fire Marshal. Mr. Hood was sworn in by Mayor Caffrey.

Manager's Report: Mr. Poster gave his Manager's Report:

Manager's Report December:

1. Thursday, November 30th Mr. Poster met with Tim Woodrow of Woodrow and Associates and Rick Stoneback of Charles E. Shoemaker Engineering to discuss design changes and placement of the storm sewer filters for the MS4 Storm Sewer Project.
2. Tuesday, December 5, Mr. Poster met with Ben Sanchez, PA State Representative and Chris Fetterman, Appropriation Committee Grant Specialist regarding our MS4 Storm Sewer Filter Project application and to discuss new opportunities for grants in the future.
3. Public Works has completed installation of the merry-go-round in Jarrett Park. We were a little short with the border to keep mulch around the merry-go-round, so another box of ten was ordered and will be installed shortly.
4. Working with Accupay, our payroll company to start implementing the time and attendance portion of the project.
5. Thursday, December 14th met via Zoom with General Code to discuss the step in the codification process. We will now be reviewing it to ensure that everything is correct.

Upcoming Meetings:

Thank you to Robin and Patti for their dedicated service to the Borough of Rockledge. It has been a pleasure working with you for the short amount of time that we had together. I am extremely happy and thankful for the opportunity that you and Gene from the Human Resources Committee gave me with this position. I promise you both that we will continue the great work that was started under your tenure. Thank you both.

Mr. Poster wanted to say Merry Christmas and Happy New Year to all!

Public Comment:

Mayor Caffrey presented Mrs. Kehoe and Mrs. Morris with a resolution for their dedication and service to Rockledge Borough.

Mr. Kevin Fries thanked Mrs. Kehoe and Mrs. Morris for the service.

Mr. Clarke thanked Mrs. Kehoe and Mrs. Morris for the service.

Respectfully submitted,
Joyce Hines
Borough Clerk