

COMMITTEE MEETING MINUTES
OF
November 27, 2023

The Rockledge Borough Council met at 7:30 p.m. on October 30, 2023, at the Rockledge Borough Hall. After the prayer and Pledge of Allegiance, the roll was called as follows:

In Attendance: Mrs. Morris, Mrs. Kehoe, Mr. Sheppard, Mr. Enderle, Mr. Menniti, Mr. Clarke, and Mayor Caffrey.

Council met prior to tonight's meeting to start work on the 2024 budget.

Additions to the Agenda: None.

Adoption of the Agenda: All were in favor.

Acceptance of the Minutes: Motion to adopt the minutes from October 30, 2023. All were in favor.

Mrs. Kehoe would like to have an executive session for a Human Resources issue.

Law and Planning: Mrs. Morris made a motion to accept the monthly building inspector's report. All were in favor.

Mr. Poster advised that the County Planner from the County was in attendance. They discussed the following:

- Mill Park – starting with the installation of the pavers that are already here; will be bringing back the brick sale - this is a small part that we can start to keep the project moving forward
- Upgrades to the Jarrett Avenue and Cegielski Playgrounds; Jarrett – replace the building and increase the size; make the playground ADA compliant

Mr. Bresnan stated that there was a change to the Sunshine Law regarding additions to the agenda. Once the agenda is completed, council cannot add any items. The only time you can add an item to the agenda is when there is an emergency or an audience member has a minor issue.

Finance: Mr. Enderle made a motion to accept the monthly bills, Tax Collectors and previous months check detail report. All were in favor.

Monthly Bills – November 2023

General Fund	– \$	94,446.13
Highway Aid	– \$	2,827.14
Capital Reserve	– \$	1,635.98
Police Pension Fund	- \$	0

Check Detail – October 2023

General Fund	– \$	55,432.05
Highway Aid	– \$	31,431.71
Capital Reserve	– \$	11,081.01
Police Pension Fund	- \$	30,718.92

Mr. Enderle made a motion to advertise the proposed 2024 budget that will be adopted at the December 18, 2023 Council meeting. All were in favor.

Mr. Enderle made a motion to adopt Resolution 2023-08. A Resolution of the Borough of Rockledge, Montgomery County, Commonwealth of Pennsylvania, fixing the Tax Rate for the Year 2024. All were in favor.

Mr. Enderle made a motion to advertise Ordinance 682. An Ordinance revising sewer rental rates set forth in the Borough consolidated Ordinances at Title 18, Part 2, Effective January 1, 2024. All were in favor.

Mr. Enderle advised that council met prior to tonight's meeting to work on the 2024 budget.

Mr. Wartman gave the Treasurer's report:

<u>General Fund:</u>	Beginning Balance	\$ 900,765.26
	Receipts	\$ 95,466.56
	Disbursements	\$ 654,156.51
	Ending Balance	\$ 342,185.96

<u>Highway Aid:</u>	Beginning Balance	\$ 73,086.50
	Receipts	\$ 6.63
	Disbursements	\$ 35,294.29
	Ending Balance	\$ 37,798.84

<u>Capital Reserve:</u>	Beginning Balance	\$ 150,621.99
	Receipts	\$ 23.83
	Disbursements	\$ 28,465.90
	Ending Balance	\$ 122,179.92

<u>Police Pension MMO:</u>	Beginning Balance	\$ 175,249.43
	Deposits/Interest	\$ 28.81
	Disbursements	\$ 0
	Ending Balance	\$ 175,278.24

<u>Fund Account:</u>	Beginning Balance	\$ 454660.89
	Receipts/Interest	\$ 74.74
	Disbursements	\$ 0
	Ending Balance	\$ 454735.63

<u>ARPA Account:</u>	Beginning Balance	\$ 262,391.14
	Receipts/Interest	\$ 43.13
	Disbursements	\$ 0
	Ending Balance	\$ 262,434.27

Public Service: Mr. Menniti had nothing at this time.

Mrs. Morris mentioned that she loved the digital format of the Newsletter.

Public Safety: Mr. Clarke made a motion to accept the Police and Fire Company reports. All were in favor.

Town Watch update: Mr. Kevin Fries advised that they covered 93 miles and 41man hours in October. Thank you to Town Watch.

Chief Gallagher advised that he has worked out the schedule for the officers who are scheduled to work on the Holidays that they get to spend more time with their families.

Mr. Caffrey gave an update on the Veteran's night that was held here at the Borough Hall. There were about 38 people in attendance. The Veteran's stories were amazing. Thank you to Brenda Corey for the thank you cards. Mrs. Morris thanked Mr. Caffrey for setting this up.

Public Works/Property: Mr. Sheppard made a motion to accept the Streets Opening Report and the Streets Department Monthly Report. All were in favor.

A motion was made to adopt Resolution 2023-09. A Resolution of the borough of Rockledge, Montgomery County, Commonwealth of Pennsylvania, approving Manager, Bryan Poster and Borough Councilman Dave Sheppard to execute all documents and agreements between the Borough and the Commonwealth Financing Authority for a Grant Application. All were in favor.

Mr. Poster advised that this is for the MS-4 project. The grant is due the 30th and was submitted – we are applying for \$305,000.

Mr. Hess:

- Thank you to Dylan and John for all the work they did with switching out the banners, and lights.
- Thank you for the bucket van – it really helped doing the banners and lights.
- The Merry Go Round at Jarrett Playground is about 98% safe.
- The sewer meter box on Church Road was replaced and tested.

Mr. Sheppard wanted to give a thank you to Harold Praediger from the Fall Festival and Car Show for donating money to purchase 13 new barricades.

Mrs. Morris mentioned how nice the banners are.

Recreation: Mr. Menniti had nothing at this time.

Brenda Corey, from the 4th of July Association advised that they are still selling the calendars – Thursday will be the last day. They still have the Dine and Donate at Iron Hill on Wednesdays during the month. They also have the Holiday Basket Raffle – cash, check or venmo accepted. Please visit the 4th of July Association's facebook page.

Human Resources: The swearing in of new Full-time officer Steven Grabov.

Motion to accept the resignation of Richard Schuck, Fire Marshal. All were in favor.

Mrs. Kehoe advised that the Human Resources Committee is working on a Standardized Hiring Process. Mrs. Morris advised that we had no standards for the hiring process and job descriptions or pay scales.

Manager's Report: Mr. Poster gave his Manager's Report:

Manager's Report November:

1. Mr. Poster hoped that everyone had a great Thanksgiving!
2. Tuesday, November 14th, he sat in on the Planning Commission Meeting. You heard a brief summary of the meeting earlier about plans to upgrade the buildings and playground equipment at Jarrett Park and Cegiolkowski Park and continuing the project at Mill Park.
3. The week of November 13th, Councilman Dave Sheppard and his wife Beth, helped Joyce and I to assemble the holiday decorations that you see on the light poles. Thank you, Dave and Beth for your assistance.
4. Wednesday, November 15th Police Negotiations were postponed until this morning, Monday, November 27th at 10:00 am. Details will be discussed in an executive session following the meeting tonight.
5. The rest of the month I have been editing the budget and preparing a PowerPoint Presentations that you will see at some point tonight. The presentation will be available on the website following this meeting, the budget will be available when it is adopted by council.

Upcoming Meetings:

- This Friday, December 1st, I will be attending the Bucks & Montgomery County joint Consortia of Communities 2023 Holiday Party. As always, the reasoning for attending the consortium is to represent the Borough of Rockledge professionally, discuss ideas with Managers from neighboring municipalities and look for opportunities county-wide that could potentially benefit the borough.
- Councilman Dave Sheppard and I will be meeting with State Representative Ben Sanchez and Appropriation Committee Grant Specialist, Chris Fetterman on Tuesday, December 5th at 11:15 am to discuss grant funding opportunities.

Public Comment:

Gloria Brown, 224 Park Avenue asked about Mill Park being a Dog Park. She was told that this could be discussed at the January 16th Planning Commission Meeting.

Respectfully submitted,
Joyce Hines
Borough Clerk