

COMMITTEE MEETING MINUTES
OF
December 19, 2022

The Rockledge Borough Council met at 7:30 p.m. on December 19, 2022 at the Rockledge Borough Hall. After the prayer and Pledge of Allegiance, the roll was called as follows:

In Attendance: Mrs. Morris, Mrs. Kehoe, Mr. Sheppard, Mr. Enderle, Mr. Menniti, Mr. Briggman, and Mayor Caffrey.

Additions to the Agenda: Mrs. Morris has an item under Law and Planning regarding two interested parties in being on the Planning Commission and the removal of a discussion regarding short term rentals.

Mr. Enderle has an item under Finance – having Berkheimer collecting our Business Privilege Tax.

Adoption of the Agenda: All were in favor.

Acceptance of the Minutes: Motion to adopt the minutes from November 28, 2022. All were in favor.

Law and Planning: Mrs. Morris made a motion to accept the monthly building inspector’s report. All were in favor.

Mrs. Morris made a motion to adopt Resolution 2022-06. A resolution approving Fire Police activities. All were in favor.

Mrs. Morris made a motion to adopt Resolution 2022-07. A resolution approving Fire Company activities. All were in favor.

Mrs. Morris advised of a correction from last month’s meeting. A motion was made to advertise Ordinance 678 setting the trash fee – this is not an ordinance – it is a resolution.

Mrs. Morris made a motion to adopt Resolution 2022-05 setting the Waste Management fees in the amount of \$485.00, said charge to be assessed against each property and said charge to be assessed for each individual unit or units comprising the property. All were in favor.

Mrs. Morris made a motion to adopt Ordinance 677 fixing the tax rate for the year 2023 at 10.35 mills. All were in favor.

Mrs. Morris made a motion to appoint Tyler Dermer and John Creedon to the Planning Commission. All were in favor.

Finance: Mr. Enderle made a motion to accept the monthly bills, Tax Collectors and previous months check detail report. All were in favor.

Monthly Bills – December 2022

General Fund	– \$ 51,744.50
Highway Aid	– \$ 2,227.76
Capital Reserve	– \$ 0

Police Pension Fund - \$ 0

Check Detail – November 2022

General Fund - \$ 3,289.16
Highway Aid - \$ 65.99
Capital Reserve - \$ 76.01
Police Pension Fund - \$ 4,460.19

Mr. Enderle made a motion to adopt Resolution 2022-08. A resolution of the Borough of Rockledge, County of Montgomery, Commonwealth of Pennsylvania, appropriating specific sums estimated per the 2023 Budget to be required for the specific purpose of the municipal government, hereinafter set forth, during the year 2023 by the Borough Council of Rockledge, County of Montgomery, Commonwealth of Pennsylvania. All were in favor.

Mr. Enderle made a motion to allow the Interim Borough Manager to pay any bills between now and the end of January. All were in favor.

There was continued discussion regarding having Berkheimer collect our Business Privilege Tax. Mr. Bresnan stated that he looked over the contract and everything is good.

Mr. Enderle made a motion to allow Berkheimer to be our Business Privilege Tax Collector. All were in favor.

Mr. Enderle made a motion to adopt Resolution 2022-09. A resolution of the governing board of Rockledge Borough, Montgomery County, Pennsylvania, authorizing, empowering and directing the proper officers of the governing board to appoint Berkheimer as its tax hearing officer under and pursuant to the local tax payer's bill of rights for the express purpose of adjudicating appeals thereunder. All were in favor.

Mr. Enderle made a motion to adopt Resolution 2022-10. A resolution of the governing board of Rockledge Borough, Montgomery County, Pennsylvania, authorizing, empowering and directing the proper officers of the governing board to execute an agreement with Berkheimer whereunder Berkheimer is retained as the exclusive tax officer for the collection, administration, receipt and enforcement of the provisions of the respective tax enactment of the governing board levying and assessing the Business Privilege Tax for the term herein defined, together with such extensions as may be agreed upon, said tax enactment having been adopted under and pursuant to the authority of the Pennsylvania Local Tax Enabling Act (ACT 511, P.L. 1257); and approving and adopting the rules and regulations prepared by Berkheimer to administer and enforce the Business Privilege Tax. All were in favor.

Mr. Enderle made a motion to adopt Resolution 2022-11. A resolution of the governing board of Rockledge Borough, Montgomery County, Pennsylvania, authorizing, empowering and directing the proper officers of the governing board to appoint a liaison between it and Berkheimer, the duly appointed collector of the Business Privilege Tax for the district, for the express purpose of sharing confidential tax information with the district for official purposes. All were in favor.

Mr. Wartman gave the Treasurers report, November 2022:

<u>General Fund:</u>	Beginning Balance	\$ 419,541.47
	Receipts	\$ 101,444.68
	Disbursements	\$ 219,526.37

	Ending Balance	\$ 301,459.78
<u>Highway Aid:</u>	Beginning Balance	\$ 24,230.31
	Receipts	\$ 3.93
	Disbursements	\$ 4,930.85
	Ending Balance	\$ 19,303.39
<u>Capital Reserve:</u>	Beginning Balance	\$ 336,697.22
	Receipts	\$ 54.13
	Disbursements	\$ 14,268.23
	Ending Balance	\$ 322,483.12
<u>Police Pension MMO:</u>	Beginning Balance	\$ 95,032.31
	Deposits/Interest	\$ 15.63
	Disbursements	\$ 0
	Ending Balance	\$ 95,047.88
<u>Fund Account:</u>	Beginning Balance	\$ 384,390.69
	Receipts/Interest	\$ 63.19
	Disbursements	\$ 0
	Ending Balance	\$ 384,453.88

Mrs. Morris asked Mrs. Hines if the ARPA account has been set up. Mrs. Hines will follow up with Univest.

Karen Paulus, 117 Borbeck wanted to know what Resolution 2022-08 is. Mrs. Morris advised that that is the Resolution adopting the 2023 budget.

Mr. Wynne, 32 Blake had a questions regarding one of the bills on the bill report. He wanted to know what Business Card is. Mrs. Morris advised that that is the borough credit card – Bank of America but checks are made payable to Business Card.

Public Service: Mr. Briggman had nothing at this time.

Public Safety: Mrs. Morris made a motion to accept the Police, and Fire Company and monthly reports. All were in favor.

Town Watch – Mr. Kevin Fries advised that the logged 42 hours and 428 miles.

Chief Gallagher advised that he has had a conversation with the officers regarding traffic performance.

Mayor Caffrey mentioned that the traffic performances have everything to do with quality of life.

Public Works/Property: Mr. Sheppard made a motion to accept the Streets Opening Report and the Streets Department Monthly Report. All were in favor.

Mr. Sheppard wanted to thank Mr. Dan Keller and Mr. Greg Smith for their help with getting the Veteran Banners removed at no cost to the borough.

Mr. Sheppard wanted to have a discussion regarding the island at N. Sylvania Avenue on Huntingdon Pike and the island up at N. Penn and Huntingdon Pike. He advised that cars and trucks keep driving

over the island and the one at N. Sylvania has been destroyed too many times. It was agreed that Mr. Sheppard and Mr. Hess will try putting stone in there and compacting it as Mr. Menniti did not want them to be cemented.

Mr. Sheppard advised that there are grants being worked on for a dump truck and a pole garage for down at the borough garage and we waiting to hear back on them.

Mrs. Morris asked Mr. Sheppard if he heard anything back from Fox Chase Cancer Center regarding cameras here at the Borough Hall building. The representative at Fox Chase Cancer Center said he would look into and get back to Mr. Sheppard.

Mr. Sheppard advised that he is looking to a grant for the storm water inlet filters.

Recreation: Mr. Menniti had nothing at this time.

Human Resources: Mrs. Kehoe advised that they interviewed another individual last week for the Borough Manager position and she will be giving council an update at the executive session.

Managers' Report:

Public Comment:

Nothing at this time.

Mrs. Morris advised that council was moving to an executive session for a personnel issue.

Happy Holidays.

Respectfully submitted,
Joyce Hines
Borough Clerk